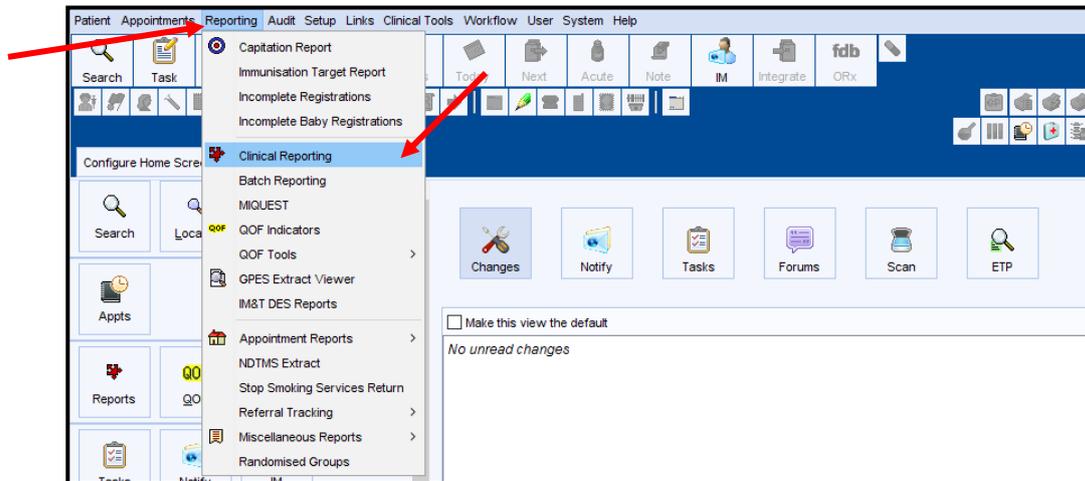
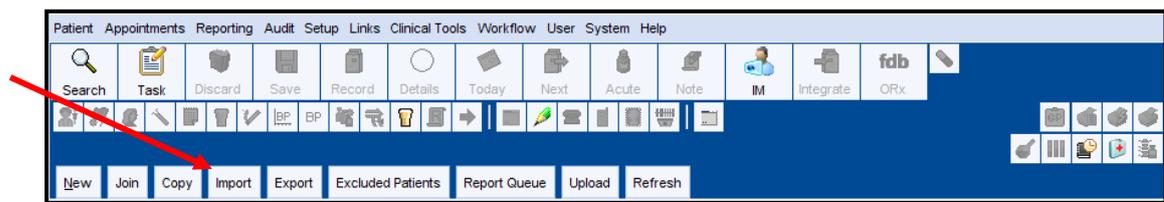


## IIF indicators RESP02 SABAs SystemOne Search User Guide

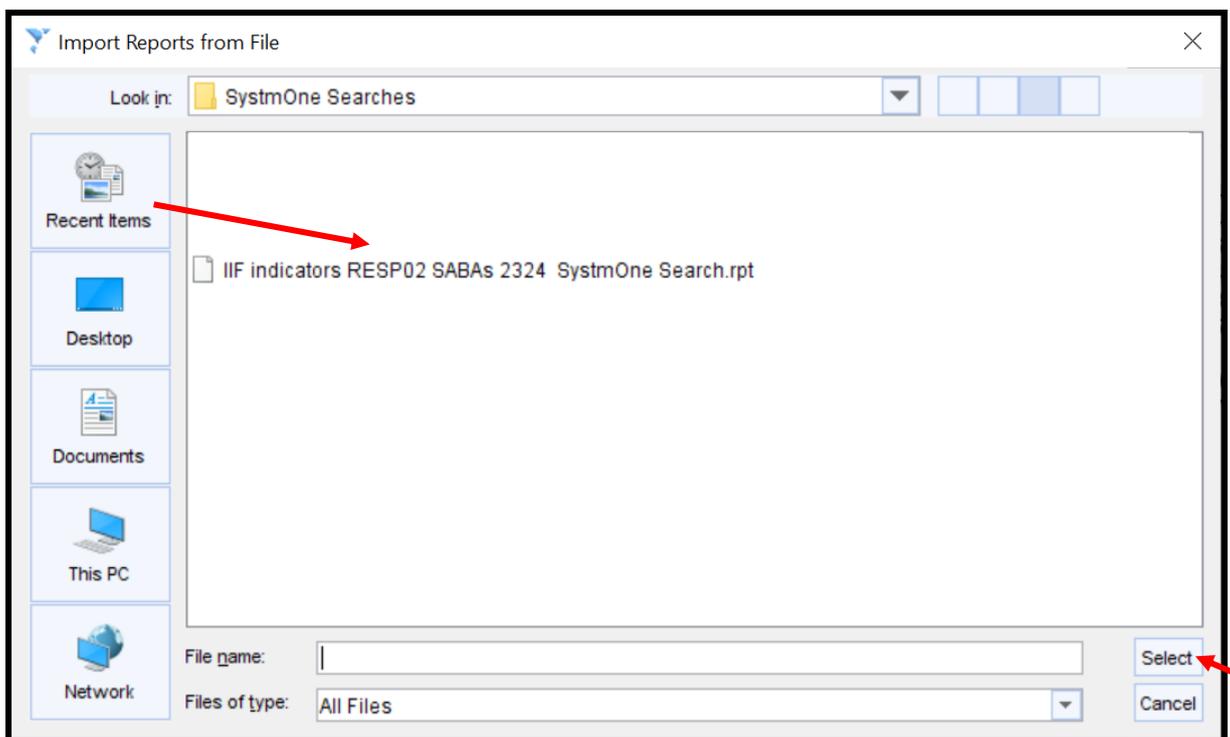
1. Go to Reporting > Clinical Reporting



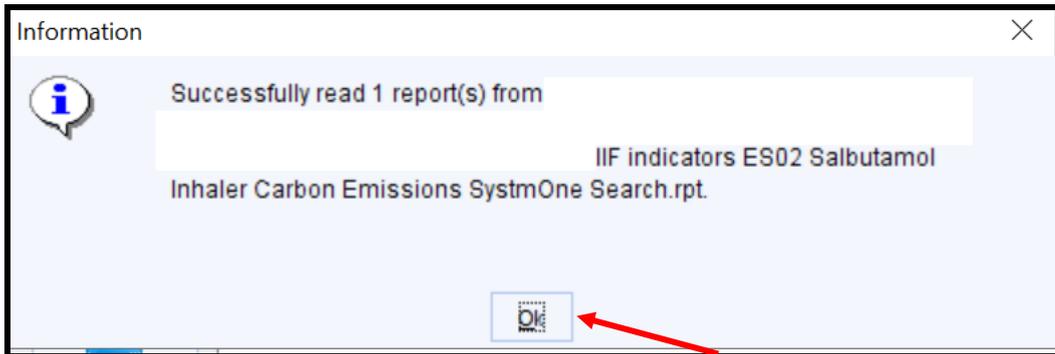
2. Select the "Import" button



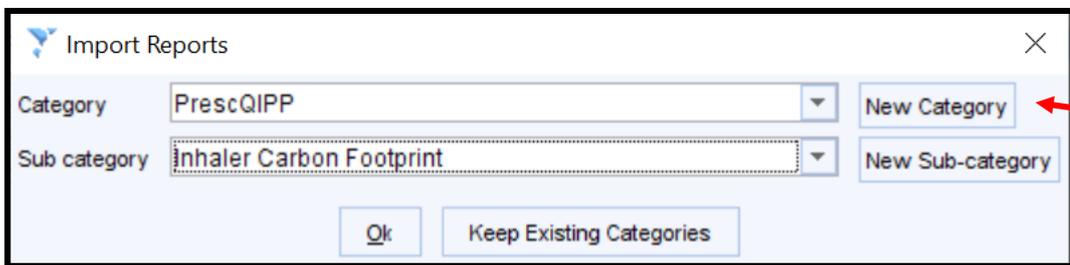
3. Go to the file location (i.e. the file the search was saved in). "Select / Open" the report to import.



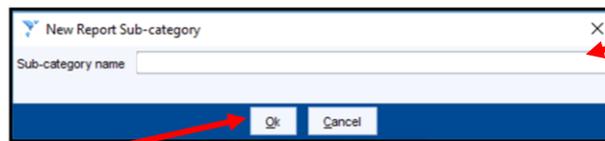
4. Press "Ok"



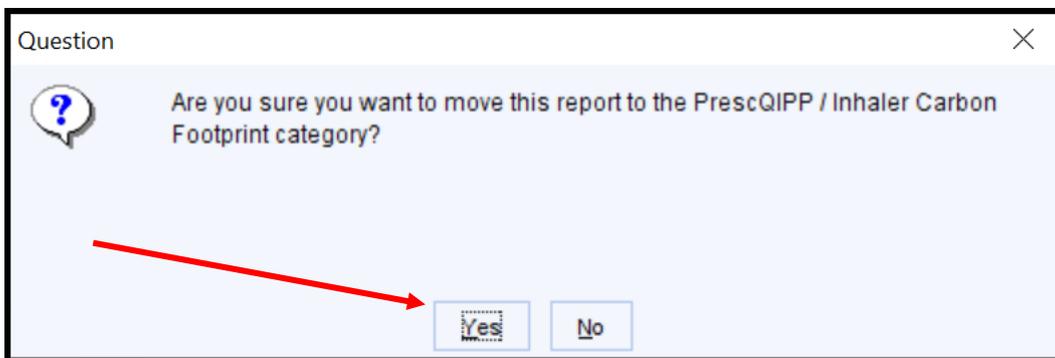
5. SystmOne will ask where the reports are to be saved. New categories / sub categories can be selected at this point.



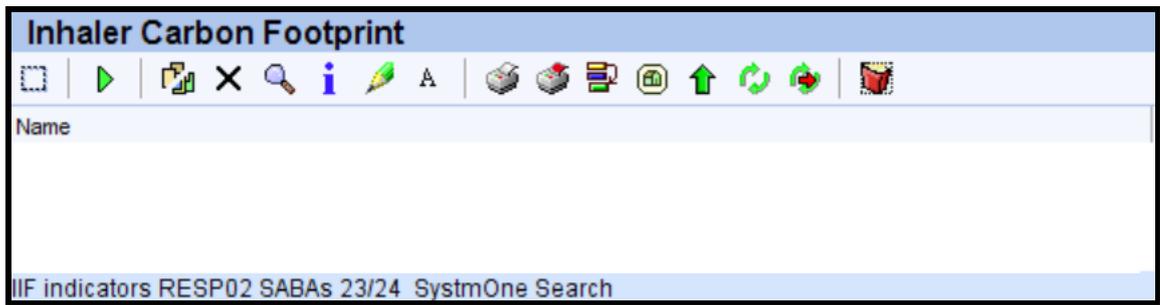
6. If new category / sub-category are selected the following box will present. Write in the category and press "OK"



7. Once the location of the search has been selected. SystmOne will ask for confirmation. Select "Yes"



8. The search file has now been imported in to SystmOne under the chosen category / sub-category.



9. Click on the search and press run 
10. Once the search has run press on the magnifying glass to view the patients 